

SAINIK SCHOOL KUNJPURA, KARNAL (HARYANA)
TENDER/ CONTRACT NOTICE: 2026-2028

1. The Principal invites sealed tender from reputed firms/contractors for the following:-

TENDER FOR	EARNEST MONEY	OPENING DATE/TIME	CONTRACT PERIOD
Cafeteria/ Wet Canteen	Rs.50,000/-	<u>22 Sep 2026</u> 1200 hours	<u>01 Dec 2026</u> 30 Apr 2028

2. Intending Tenderers with satisfactory experience in an institution dealing with more than 650 boys/persons will be preferred. Tender form complete in all respects **can be sent by post or dropped in the tender box placed in the main building till 1700 hrs on all working days DULY MARKED ‘TENDER FOR _____’ ON TOP OF THE ENVELOP.** The school will not be responsible for postal delays. **Tenders will not be accepted in hand and after closing date.**

3. Tender forms along with Terms & Conditions can be obtained from the School Main Office on payment of Rs.500/- with effect from 10 Sep 2026 onwards from 1000 hrs to 1330 hrs and close on 22 Sep 2026 at 0900 hrs. Sealed tenders along with earnest money **through bank draft only prepared after issue of Tender Notice** drawn in favour of the **Principal, Sainik School Kunjpura, Karnal (Haryana)** payable at **Karnal** should reach latest by 0930 hrs by 22 Sep 2026. Tenders will be opened on the opening dates and time as mentioned against each. Tenderers can be present, if interested.

4. Earnest money of unsuccessful Tenderers will be refunded within 30 days from the date of opening of Tender or after finalisaion of tender whichever is later. No queries/request will be entertained by the School office prior to this.

5. **No local/outstation cheque or cash will be accepted for earnest money.**

6. Tender forms can be downloaded from School website.www.sskunjpura.org along with respective Appendix(list of items). Downloaded form to be deposited with a **DD of Rs.500/-** as cost of Tender Form along with Earnest Money as applicable.

7. Successful tenderer to deposit security in the form Bank Guarantee/Demand Draft up to 10% of the total value of the Tender or as finalized by the School authority after adjusting the amount paid as EMD, if applicable.

8. **THE PRINCIPAL, SAINIK SCHOOL KUNJPURA, KARNAL RESERVES THE RIGHT TO REJECT OR ACCEPT ANY OR ALL THE TENDERS OR ACCEPT THEM IN PARTS OR REJECT THE LOWEST TENDER WITHOUT ASSIGNING ANY REASONS. AWARDDING OF PART TENDERS WILL BE DISCOURAGED FOR ADMINISTRATIVE CONVENIENCES AND EMD WILL BE REFUNDED IN DUE TIME.**

TENDER FORM

Sl.No. _____

(With School Round Stamp)

Cost Rs.500/-

(D/D for Rs 500/- to be attached for downloaded forms)

SAINIK SCHOOL KUNJPURA, KARNAL-132 023 (HARYANA) TENDER FOR CAFETERIA SERVICES FOR THE YEAR 2026-2028

1. Tender for Supply/Services of : _____
2. Name of the Firm/Agency/Supplier/Contractor : _____
3. Full address of the Firm/Agency/Supplier/Contractor with Pin Code : _____
4. Telephone No.(Including Mobile No.) : _____
5. Earnest Money Amount : _____
6. Bank Draft No. & Date with Name of the Issuing Bank : _____
7. Experience of Supply/Services to Govt Deptt, if any (with documentary evidence, if any) : _____
8. Supplier/Firm Registration No. (If available) : _____
9. Copy of IT Return for last 3 years(If available) : _____
10. GST No. (If available) : _____
11. Copy of PAN No. (If available) : _____
12. Bank Account details : _____

13. Important points from the School side to be acknowledged by vender:

(a) Incomplete Tender Form will not be entertained & no further communication will be done on the subject.

(b) Tender Form will be summarily rejected in case required documents are not attached with the form as per the Tender notice.

(c) EMD is not required to be submitted by those Bidders who are registered for the same items/range of products/goods or services with the Central Purchase Organisation , National Small Industries Corporation (NSIC) or concerned department of Ministry of Government of India like NCCFI and Kendriya Bhander.

(d) **Rate are to be quoted in rupees for each item.**

(e) **Tenderer will give an undertaking in the form of signing the tender form that no representation in view of rejection of their tenders by the Board of Officers will be represented in any department or Court of Law of this country. The decision of the Board of Officers will be considered as full and final and the tenderer will agree to that.**

Signature of Supplier/Contractor or Authorized signatory

Name: _____

Address: _____

Date : _____

GENERAL TERMS AND CONDITIONS

1. The tender document is not transferable. The complete terms & conditions needs to be read by the Tenderer prior to sending his filled tender form. Being a **High Turnover Tender**, the **Tenderer is appraised to make a visit to the school to clarify any ambiguity.**
2. **Payment:**
 - (a) Payment will be made only after completion of services satisfactory.
 - (b) No advance payment will be made on any account
 - (c) Payment will be made only by means of NEFT/ Cheque.
3. The literature submitted by the firm should be self explanatory.
4. The firm should be ready to execute the service immediately from the date of the order as per the requirement. The firm is liable to compensate damages/financial losses to the school, in case they fails to execute the order after getting the supply order. The party is bound to pay double the amount of the service cost, if they fail to provide service for whatsoever reason.
5. If required, negotiation date will be intimated later.
6. The Principal, Sainik School reserves the right to reject any or all tenders at any stage without assigning any reason thereof.
7. If any certificate, enclosed by firm are found to be fake/bogus/tampered, such agencies shall be black listed for a period of 10 years.
8. Each firm has to submit a copy of Registration Certificate/Registration Number from the concerned authority wherever applicable.
9. Tenders by Telex/Telegram/Fax/E Mail will not be accepted.
10. Late and incomplete tender forms shall be summarily rejected.
11. Any further correspondences in this regard/post tender correspondence will not be entertained.
12. Last two year's list of clients may be enclosed.
13. Separate tender papers should be obtained for different items/category of items.
14. For other details, terms and conditions, the firms are advised to refer to the tender document.
15. Should preferably have an experience of working with schools.

Cont'd...2/-

16. It is hereby brought to the notice of all prospective bidders' that if any change/additions/alterations are found to be made by them and the same is subsequently detected/noticed at any stage even after award of the supply order, all necessary actions including stoppage of the supply order would be taken. In addition the bidders are liable to be prosecuted under law.
17. The Principal, Sainik School reserves the right to itself not to issue the document and/or to accept or reject any or all the offers at any stage of the process and or modify the process without assigning any reasons whatsoever, and his decision in this matter is deemed as final and binding. The firm will not be entitled for any compensation for rejection of his application. However, demand draft of earnest money will be returned to the bidder in case tender is not accepted.
18. The quality, Reputation of vender after sales service, guarantee/ warranty amongst others will also be taken into consideration during finalization of Tenders.
19. The last date for submission of Tender Papers is **0930 hours on 22 Sep 2026**.
20. Tenders will be opened at the school premises on the dates & time given in the Tender/Bid Notice.
21. Alteration in Terms and conditions suiting to the School need can be inserted/modified with consent of both parties, even after finalization of the contract.
22. All Legal jurisdictions will be at Karnal only.
23. **PRINCIPAL'S DECISION WILL BE FINAL AND BINDING, ON ALL MATTERS PERTAINING TO TENDER.**

To

The Principal
Sainik School Kunjpura
Karnal
Haryana-132023

Subject: Non-blacklisting certificate

Dear Sir,

This is to certify that M/s _____ has not been blacklisted and no criminal case is pending in any Government Organization. Non-Government or Public Sector organization in India before submission of this bid document.

Yours faithfully,

(Signature)

(Name & Designation)

(Company Seal)

Date:

Place:

SAINIK SCHOOL KUNJPURA

TO BE FILLED IN BY TENDERERS ON THEIR PRINTED LETTER HEAD
OR
ON THIS FORM

1. **Name of Shop** **Rebate for the entire period**

Cafeteria/ Wet Canteen **2026-27** : Rs _____
(01 Dec 2026 to 30 Apr 2027)

2027-28 : Rs _____
(01 May 2027 to 30 Apr 2028)

Note: -

1. Rebate for Shop to be paid in lump sum for entire period of tender. Amount to be deposited in advance in two installments towards rebate for the year 2026-27 & 2027-28 respectively.

2. The fixed rebate / charges will be reduced proportionally in case of non-functioning of school due to National Lockdown or any other reason beyond control of school authorities.

3. Tender will be decided on the basis of Highest Rebate & Quality of Goods quoted by the vendor and rates of items will be finalised by BOO during negotiation meeting.

2. Terms and conditions:-

- (a) The vendor should always keep the surrounding area of the cafeteria clean.
- (b) The vendor should clear the electricity bills within 10 days of intimation.
- (c) The vendor should ensure proper hygiene in the cafeteria. All employees should be wearing head cap and neck apron.
- (d) Should always clean the seating area in front of cafeteria before leaving in the night and before opening the shop in the morning.

3. **Penalties / Fine.** The following penalties will be levied on sale of unauthorised items and Changes in menu / sale of item or any meal will be made after permission of Adm Offr / authorised representative of the school:-

- (a) First Instance : Rs 1000/-
- (b) Second Instance : Rs 2000/-
- (c) Third Instance : Rs 5000/-

Signature of Contractor
& Name

LIST OF MAIN FOOD ITEMS LIKELY TO BE SERVED IN SCHOOL CAFETERIA

<u>Ser No</u>	<u>Items</u>	<u>Qty</u>	<u>Rates</u>
1	Tea	150 ml	
2	Coffee	150 ml	
3	Upma	100 gms	
4	Rajma Rice	200 gms	
5	Chhole Rice	200 gms	
6	Poha	200 gms	
7	Sandwich	2 Slices	
8	Chole Chaat	100 gms	
9	Corn Chaat	100 gms	
10	Franky Roll	02 Nos	
11	Grilled Sandwich	02 Nos	
12	Mother Dairy Products (Flavoured Milk, Yoghurt, Chhach)	Per Pack	
13	Bread Pakora	1 Pc	
14	Bread Roll	1 Pc	
15	Paneer Pakora	1 Pc	
16	Chhole Kulche	1 Plate	
17	Chhole Bhature	2 Pcs	
18	Samosa	1 Pc	
19	Spring Rolls	1 Pc	
20	Burger	1 Pc	
21	Green Sprouts	Full Plate	
22	Veg Sandwich	Piece	
23	Paneer Patty	Piece	
24	Alloo Patty	Piece	
25	Veg Pasta	Full Plate	
26	Omlet	Piece	
27	Boiled eggs	Piece	
28	Mix Pakode	Piece	
29	Cake (2 Pound) – on order only	Piece	
30	Gachak	Piece	
	<u>South India Dishes</u>		
31	Dosa	Per Plate	
32	Idli	Per Plate	
33	Vada	Per Plate	
34	Uttapam	Per Plate	

Signature of Contractor
& Name

<u>Ser No</u>	<u>Items</u>	<u>Qty</u>	<u>Rates</u>
	<u>Fruits/ Juices : Seasonal</u>		
35	Apple	Kg	
36	Banana	Dozen	
37	Orange	Kg	
38	Kinnu	Kg	
39	Mango	Kg	
40	Guava	Fresh Fruits Only	Kg
41	Papaya		Kg
42	Cheeku		Kg
43	Tarbooj		Kg
44	Grapes		Kg
45	Anar		Kg

PACKED ITEMS

<u>Ser</u>	<u>Items</u>	<u>Rates / % Discount on MRP</u>
1	Sweetened & plain milk (Amul / NDRI/ Verka/ Mother dairy)	
2	Yogurt (Amul / NDRI/ Verka/ Mother dairy)	
3	Lassi (Amul / NDRI/ Verka/ Mother dairy)	
4	Ice cream (Amul / NDRI/ Verka/ Mother dairy)	
5	Biscuits (Good Day, Cremica, Britannia, Sunfeast, Priyagold, Parle)	
6	Toffies (Cadbury, alpenlible, nestle, Pulse, mango bite & other such good brand) No chewing gum	
7	Chocolates (Amul, Cadberry, nestle)	
8	Namkeen (Haldiram, Bikano)	
9	Rasgulla (Haldiram/ Patanjali)	
10	Soanpapdi (Haldiram/ Patanjali)	
11	Real/ Tropicana Juice	
12	Lays / Britannia Chips	
13	Packet Dahi (Amul, Verka, NDRI)	
14	Shreekhand (Amul / NDRI/ Verka/ Mother dairy)	
15	Kheer Packed (Verka, Vita)	
16	Paneer Packed (Amul, NDRI)	

Signature of Contractor
& Name